



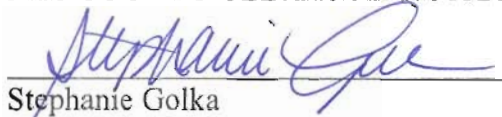
DEBRA BOWEN | SECRETARY OF STATE
STATE OF CALIFORNIA | ELECTIONS

1500 11th Street, 5th Floor | Sacramento, CA 95814 | Tel (916) 657-2166 | Fax (916) 653-3214 | www.sos.ca.gov

February 6, 2008

TO: ALL COUNTY CLERKS/REGISTRARS OF VOTERS (08053)

FROM:


Stephanie Golka

Candidates & Elections, Elections Analyst

SUBJECT: Unprocessed Ballots Report

It is everybody's favorite post-election question -- How many ballots do you have left to process?

There are two methods to report this information:

1. CALVOTER II, please review the attached MINI-GUIDE TO REPORTING UNPROCESSED BALLOTS VIA CALVOTER or
2. FAX method, please complete the attached survey form. Fax to: (916) 653-0718.

Whichever reporting method you choose, please send us your unprocessed ballot numbers as soon as you can. These will be posted to the website and updated multiple times daily just as we've done in past elections. The link is located at:

<http://vote.sos.ca.gov/Misc/votebymail.htm>

If you have questions about this survey or other election reporting matters, please contact:

Stephanie Golka

(916) 657-2189

stephanie.golka@sos.ca.gov

Thanks in advance for your prompt response.

Attachment

UNPROCESSED BALLOTS REPORT
February 5, 2008 Presidential Primary Election

COUNTY: _____

Name: _____

Phone: _____

Unprocessed VBM _____

Provisional ballots _____

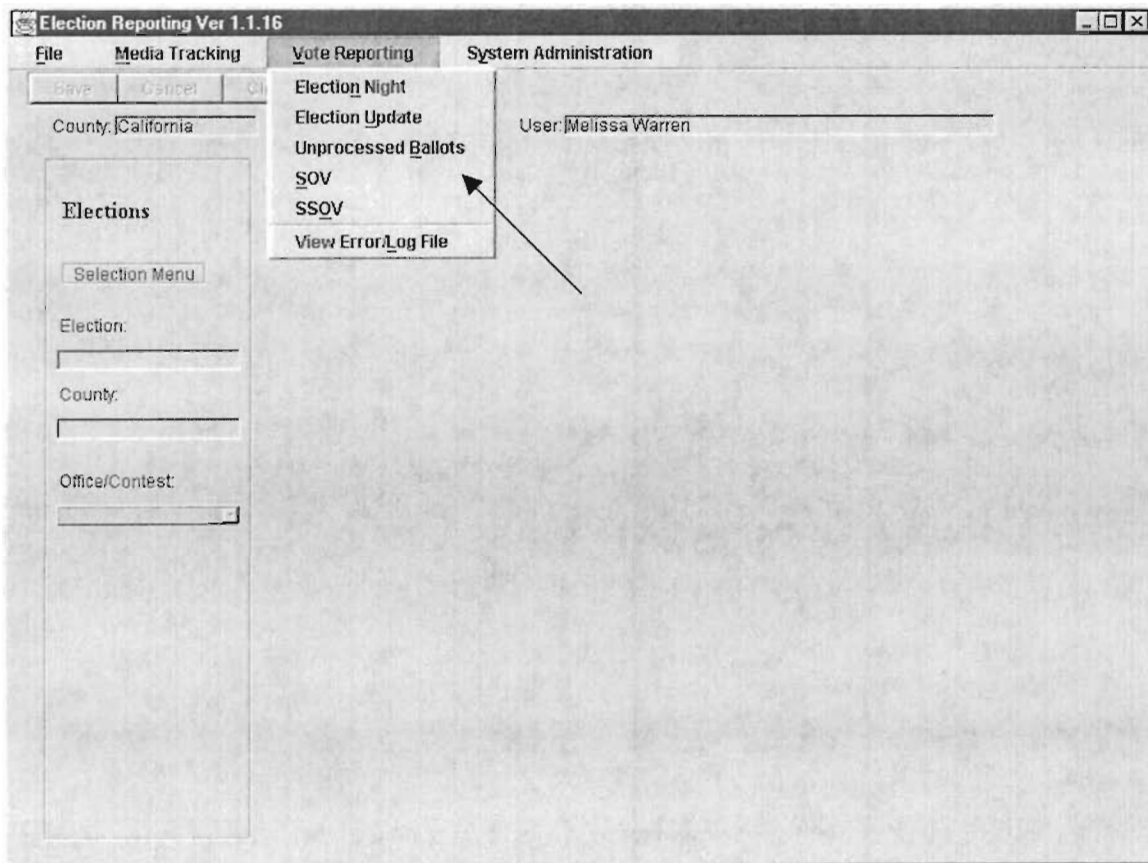
Damaged ballots _____

Return to:

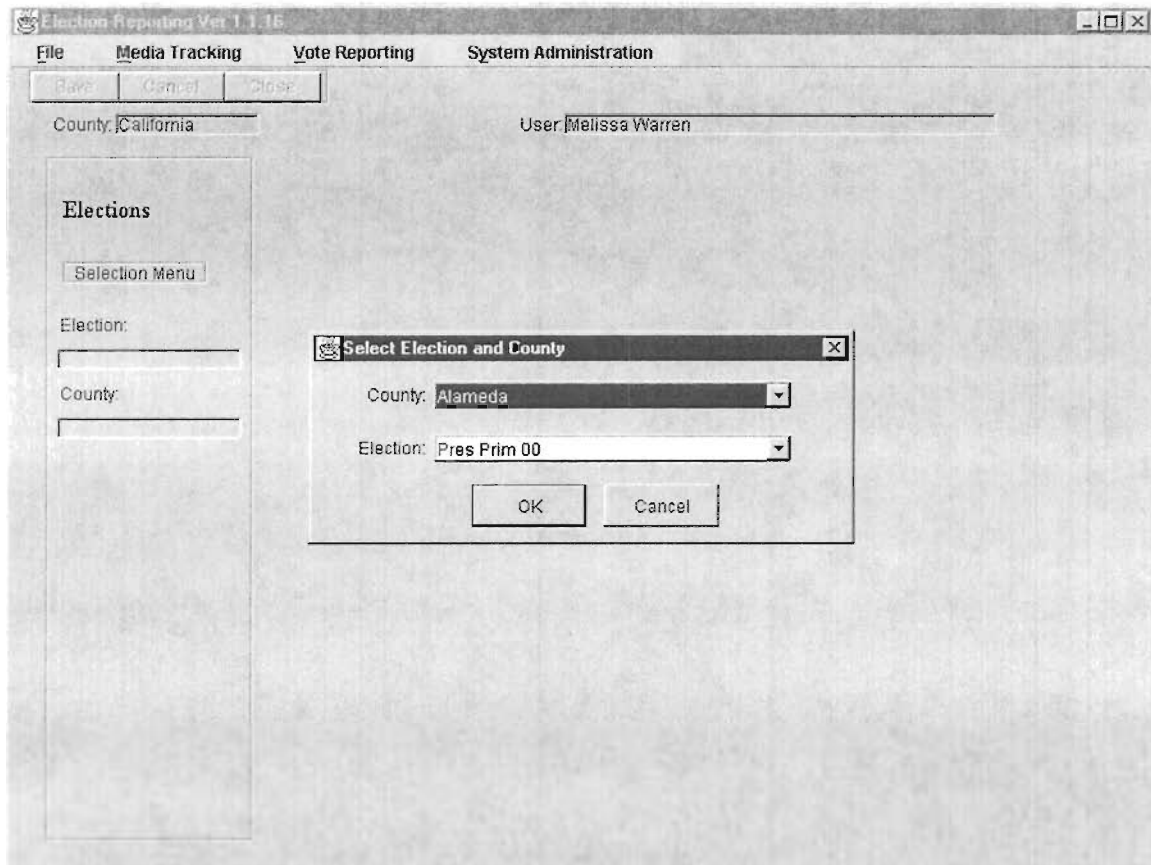
Stephanie Golka
Elections Division
1500 11th Street, 5th Floor
Sacramento, CA 95814
FAX: (916) 653-0718

MINI-GUIDE TO REPORTING UNPROCESSED BALLOTS VIA CALVOTER

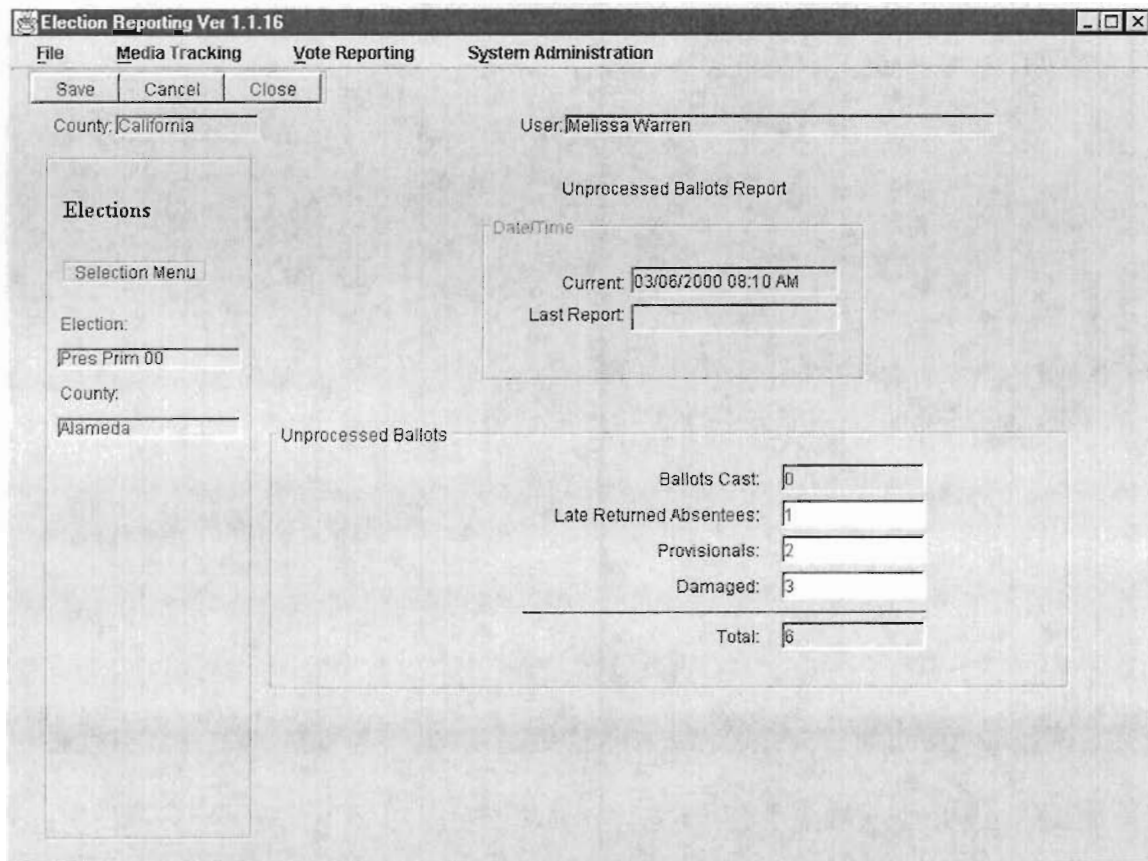
1. Open CALVOTER II Elections application.
2. Select VOTE REPORTING on Menu Bar.
3. Select UNPROCESSED BALLOTS on drop-down menu



4. Select your county from the drop-down list. The system will default to current election.
5. Click OK



6. The LAST REPORT field will contain the date/time stamp from your last semi-official canvass report; the BALLOTS CAST field will contain the number of ballots you reported on your last report.
7. Key in the number of late returned absentees, provisionals and damaged ballots.
8. Click SAVE (upper left corner).
9. Close window.



Election Reporting Ver 1.1.16

File Media Tracking Vote Reporting System Administration

Save Cancel Close

County: California User: Melissa Warren

Elections

Selection Menu

Election: Pres Prim 00

County: Alameda

Unprocessed Ballots Report

Date/Time

Current: 03/06/2000 08:10 AM

Last Report:

Unprocessed Ballots

Ballots Cast:	0
Late Returned Absentees:	1
Provisionals:	2
Damaged:	3
Total:	6